



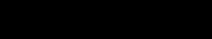
# ROAD CLOSURE MANAGEMENT PROPOSAL

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Prepared for: Saltash Town Council



## 1. Executive Summary



is pleased to provide this proposal for the management and delivery of the road closure requirements associated with the Saltash Remembrance Parade. Our proposal provides a complete turnkey solution, including all statutory applications, traffic management planning, stakeholder communications, staffing and on-the-day implementation.

## 2. Event Overview

The parade will assemble at Wesley Church before departing at approximately 3:00pm. The procession route will travel via Fore Street, Lower Fore Street and the War Memorial on Station Road before returning via Fore Street and dispersing.

## 3. Scope of Services

Traffic Management Planning, TTRO Application, Cornwall Council liaison, highway fees, resident and business notifications, advance warning signage, road closure signage, full implementation and removal of traffic management.

## 4. Staffing Provision

11 x Chapter 8 Qualified Traffic Management Operatives, 1 x Mitigation Vehicle and Event Traffic Management Supervisor.

## **5. Road Closure Period**

The quotation is based upon a 3-hour road closure period including installation, operational management and reopening procedures.

## **6. Health & Safety**

All works will be undertaken in accordance with Chapter 8 requirements, Safety at Street Works and Road Works guidance and Local Authority requirements.

## **7. Relevant Experience**

██████████ has extensive experience managing road closures and event traffic management including major public events in Totnes and Bideford.

## **8. Quotation**

Full Road Closure Management Service: £2,450.00 plus VAT. This includes TTRO application, highway fees, notices, signage, 12 x Chapter 8 operatives, mitigation vehicle and full event traffic management delivery.

## **9. Payment Terms**

25% deposit payable upon acceptance. The deposit becomes non-refundable once works commence and applications are submitted. The remaining 75% is payable within 7 days of the event. If the event is cancelled within 7 days of the event date, the deposit remains payable and a further 25% will be due to cover committed costs.

## **10. Acceptance**

██████████ looks forward to working with Saltash Town Council to deliver a safe and successful Remembrance Parade.